

<p style="text-align: center;"><b>Fall 2025 Program Requirements for Graduate Students</b> <b>Bay Path University: Doctor of Health Science Program</b></p>
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**This form confirms your understanding of the program requirements and policies for the  
Doctor of Health Science Program**

*Please read carefully, sign below, and return this form to the graduate admissions department with your completed application in order to enroll in classes. This document serves as an important reference. Please be sure to save or print a copy for your records.*

**Coursework Requirements:**

- The Doctor of Health Science (DHSc) Program is a 48-credit online program.
- Bay Path University defines Satisfactory Academic Progress standards as maintaining a cumulative and term grade point average of 3.00 or higher while achieving a passing grade in 67% of cumulative credits attempted in their degree program. Cumulative credits attempted include repeated, forgiven, withdrawn, and incomplete courses.
- Students in the DHSc program are also required to earn grades of B or better in all courses in their program. Not meeting either GPA standard will result in academic dismissal. Students who meet the GPA standards and earn one or more B- grades will be placed on academic warning and must retake the course(s) at their own expense. Students meeting the GPA standards who earned one or more B- grades in consecutive semesters or any grade below B- in an individual course will be academically dismissed.
- The DHSc program may accept up to 12 transfer credits from a Bay Path University graduate degree program or from graduate coursework at a regionally accredited institution.
  - It is the student's responsibility to submit the Graduate Transfer Credit Request Form to their admissions counselor before they are enrolled for their first classes.
  - Once a student begins the graduate program, courses cannot be transferred into the graduate program.
  - Requests for course transfer into the program will be handled on an individual basis by the Program Director. Only courses with a grade of "B" or better will be considered for transfer approval.
  - Higher-level courses can be substituted for lower-level courses, but not vice versa.
  - Undergraduate courses are not transferable.
  - Transfer courses must specifically align with similar courses in the BPU graduate program and the concentration in which the student is applying. Courses must be from a similar department/program.
- During their initial term, students are permitted to enroll in up to 6 credits. Subsequently, they have the option to exceed the 6-credit limit per term, following consultation with their advisor and approval from the Program Director. Please note that course schedules may vary each term, and taking additional courses in specific terms does not guarantee an earlier graduation date.
- Research Project Orientation (RPO)
  - The Research Project Orientation (RPO) is a requirement of the DHSc program and must be completed in order for students to register for HSC 791 Research Project 1.
  - Students must complete the RPO the semester prior to their enrollment in HSC 791 course.
  - Students who do not complete all assignments in the RPO will be administratively dropped from HSC 791 Research Project 1.
  - Projects approved in the RPO can not be changed. Students wishing to change their project after starting HSC 791 must withdraw from HSC 791 before the withdrawal date and retake both the RPO and HSC 791 the next time they are offered.
- HSC 797 Research Continuation
  - The HSC 797 is a zero-credit, fee-based course; the fee is equal to the cost of one credit in the DHSc program. Students may be required to take this course if they do not meet deadlines and their work does not meet program standards in the Research Project courses (HSC 791, HSC 793, HSC 795).
  - Refer to the Program Handbook for complete information. Information about the financial aspects of this course can be found in the Financial Information section of the Graduate catalog.
- Graduate students are not allowed to audit graduate courses.

**Please sign and return to the Graduate Admissions Department. Save or print a copy for your records.**

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***General Program Information:***

- Each student is required to attend the synchronous orientation session and complete the self-paced Online Program Orientation Course prior to the start of classes.
- Each student must check their Bay Path Gmail account on a daily basis. Information about the DHSc Program is posted on the DHS Community Site in Canvas. Each student is responsible for checking the DHS Community Site in Canvas weekly.
- Students must maintain HIPAA and FERPA confidentiality standards (i.e., info regarding a facility, patient, and/or care provider or school, student, faculty, staff, or administration) at all times. Discussion of any protected information and/or data may be done for educational purposes only and will have all identifying information removed. Disclosure or discussion outside the classroom/education environment is prohibited and may be subject to disciplinary consequences.
- The DHSc AI policy promotes the ethical use of AI tools as aids to learning—encouraging AI for idea generation, concept clarification, and research exploration while requiring that all work reflects your own independent effort, critical thinking, and originality; AI use in assignments, quizzes, or papers is prohibited, with proper citation required for AI contributions, adherence to Academic Integrity guidelines, and strict confidentiality for sensitive data. Please refer to the DHSc Handbook and Graduate Catalog for complete information.
- Specific vendor/business sponsors may be referenced during the program as examples of work/content specific to curriculum needs. The referencing of these sponsors is not to be interpreted as an endorsement of their product but understood to be an educational/theoretical reference only.
- Students must check the current Graduate Catalog for additional university/program policies.
- Each student must follow all university policies stated in the Graduate Catalog.
- To graduate on time, students must follow their assigned plan of study. Any adjustments require prior approval from the DHSc Program Director, as course offerings are limited to specific times and are intended to follow a set sequence. Changes to the plan may affect your graduation timeline, and course availability is subject to change.
- Students are responsible for making sure their degree audit is correct, that completed courses are posted on the degree audit each term, and that each course on the degree audit is completed prior to graduation.
- Bay Path University holds its Commencement ceremony each year in May. To participate, graduate students must be on pace (by April 1st of their final year) to complete all outstanding requirements by the final day of the summer semester.
- Requirements in the DHSc Program are subject to modification due to changes stipulated by Bay Path University and the accrediting agencies.

***Concentrations:***

- Concentration options are subject to availability. It is the student's responsibility to contact the registrar's office & advisor to get details about how to change concentrations. Concentration changes must be made prior to taking any concentration-specific courses, or additional courses will be required, and degree completion will be delayed. It is the student's responsibility to contact Student Financial Services with questions and/or concerns regarding aid related to degree programs or certificates.
- The DHSc Behavior Analysis concentration is designed to align with the requirements for the BCBA-D designation, though approval of BCBA-D certification is determined by the Behavior Analyst Certification Board (BACB) and is not guaranteed by Bay Path University.

***Financial Aid:***

- It is the student's responsibility to monitor their financial aid. Grades, changes to programs, etc., could have financial aid implications.
- Federal financial aid guidelines limit the number of classes a student can complete within a program. If switching between program options and/or degrees or adding certificates to the program of study, it is the student's responsibility, if seeking financial aid, to confirm aid with Student Financial Services to ensure all coursework will be covered.

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Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student's Name (Print): \_\_\_\_\_